



**ADMINISTRATION**  
285 Uptown Blvd., Bldg. 100  
Cedar Hill, TX 75104  
O. 972.291.5100  
F. 972.291.5199

**NOTICE OF CITY COUNCIL SPECIAL WORKSHOP**  
**October 28, 2014**  
**EXECUTIVE BRIEFING ROOM**  
**GOVERNMENT CENTER**  
**285 UPTOWN BLVD. – BLDG. 100**  
**CEDAR HILL, TEXAS**

**5:30 – 6:15 P.M.**

**AGENDA**

- I. Call the meeting to order.**
- II. CHISD Juvenile Programs by Superintendent Orlando Riddick.**
- III. Adjourn.**

I certify that the above notice of meeting was posted in accordance with the Texas Open Meetings Act on the 24<sup>th</sup> day of October 2014.

*Belinda Huff*  
**City Secretary**

This facility is wheelchair accessible. If you plan to attend this public meeting and you have a disability that requires special arrangements, please call 972-291-5100 Ext. 1011 or (TDD) 1-800-RELAY TX (1-800-735-2989) at least 48 hours in advance. Reasonable accommodations will be made to assist your needs.



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**NOTICE OF CITY COUNCIL BRIEFING SESSION**  
**October 28, 2014**  
**T.W. "TURK" CANNADY – CEDAR HILL ROOM**  
**GOVERNMENT CENTER**  
**285 UPTOWN BLVD. – BLDG. 100**  
**CEDAR HILL, TEXAS**

**6:15 P.M.**

**AGENDA**

- I. Call the meeting to order.**
- II. Mansfield Road Project Update.**
- III. City Manager Reports:**
  - City Council Calendar/Upcoming Events.
  - City Operations.
- IV. Conduct a briefing session to discuss agenda items for 7:00 p.m. regular meeting.**
- V. Adjourn.**

I certify that the above notice of meeting was posted in accordance with the Texas Open Meetings Act on the 24<sup>th</sup> day of October 2014.

*Belinda Huff*  
**City Secretary**

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**NOTICE OF CITY COUNCIL MEETING**  
**October 28, 2014**  
**T.W. "TURK" CANNADY-CEDAR HILL ROOM**  
**285 UPTOWN BLVD. – BLDG. 100**  
**CEDAR HILL, TEXAS**

**7:00 P.M.**

***VISION STATEMENT:** We envision Cedar Hill as a premier city that retains its distinctive character; where families and businesses flourish in a safe and clean environment.*

***MISSION STATEMENT:** The mission of the City of Cedar Hill is to deliver the highest quality municipal services to our citizens and customers consistent with our community values.*

**AGENDA**

- I. Call the meeting to order.**
- II. Pledge of Allegiance.**
- III. Invocation.**
- IV. Distinctive Character Presentation:**
  1. **Present Certificates** of Recognition to the 2014 Country Day on the Hill Chairpersons and Committee.
- V. Consent Agenda:**

*The Consent Agenda includes routine items that may be acted upon with a single vote. Any City Council member may remove items from the Consent Agenda for separate discussion and consideration.*

  1. Consider approving the **minutes** of the October 14, 2014 regular City Council meeting.
- VI. Citizens Forum.**
- VII. Updates and announcements from City Council Members.**

**VIII. Adjourn.**

I certify that the above notice of meeting was posted in accordance with the Texas Open Meetings Act on the 24<sup>th</sup> day of October 2014.

*Belinda Huff*  
**City Secretary**

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**PREMIER STATEMENTS**

**CEDAR HILL HAS DISTINCTIVE CHARACTER  
CEDAR HILL HAS EXCELLENT, SAFE & EFFICIENT INFRASTRUCTURE  
CEDAR HILL IS SAFE  
CEDAR HILL IS CLEAN  
CEDAR HILL HAS TEXAS SCHOOLS OF CHOICE  
CEDAR HILL HAS VIBRANT PARKS AND NATURAL BEAUTY  
CEDAR HILL HAS A STRONG AND DIVERSE ECONOMY**

**CITY COUNCIL VALUES**

**PEOPLE AND RELATIONSHIPS  
STEWARDSHIP  
HIGHEST ETHICAL STANDARDS, BEHAVIOR AND INTEGRITY  
SERVANT LEADERSHIP**

*I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the Government Center bulletin board on the \_\_\_\_ day of \_\_\_\_\_, 2014, By: \_\_\_\_\_*

**CITY OF CEDAR HILL  
CITY COUNCIL AGENDA ITEM**

**Agenda Date:**                   **October 28, 2014**

**Agenda Item Wording: Present Certificates of Recognition to the 2014 Country Day on the Hill Chairpersons and Committee.**

**Summary:** This year marked the 77<sup>th</sup> Annual Country Day on the Hill. The event was enjoyed by thousands, due in no small part to the extraordinary efforts of the hard-working Friends of Country Day committee. The City Council traditionally presents certificates of recognition to the executive board, chairpersons, committee members and event partners for valued contributions to Country Day on the Hill 2014 and to the City of Cedar Hill.

**Funding Source: N/A**

**Recommended Action: Present Certificates**

<b>Department:</b>	<b>Main Street</b>	
<b>Contact / Phone No:</b>	<b>Patricia Bushart</b>	<b>972.291.5100 X 1084</b>
<b>Attachments:</b>	<b>No</b>	<b>If yes, how many pages: 0</b>

**BRIEFING MINUTES  
CITY COUNCIL MEETING  
OCTOBER 14, 2014**

The City Council of the City of Cedar Hill, Texas, met in briefing session Tuesday, October 14, 2014, 6:00 p.m., 285 Uptown Blvd., Bldg. 100, City of Cedar Hill, Texas.

The following members of the City Council were present, to wit: Mayor Rob Franke, Mayor Pro Tem Chris Parvin and Council Members Daniel C. Haydin, Jr., Stephen Mason, Jami McCain, Wallace Swayze and Clifford Shaw.

**I. Call the meeting to order.**

Mayor Franke called the meeting to order at 6:02 p.m., declaring it an open meeting with a quorum present and the meeting notice was duly posted.

**II. Update on Automatic Meter Infrastructure (AMI) project.**

Assistant City Manager Stephens briefed the City Council on the ongoing progress towards the citywide conversion to a new automated water meter and utility billing system.

**III. City Manager Reports:**

**a. City Council Calendar/Upcoming Events.**

**b. City Operations**

Deputy City Manager Porter reviewed the City Council calendar emphasizing the following:

- |                                    |  |
|------------------------------------|--|
| <b>Thursday, October 16 -</b>      | <b>5:00 p.m. – Chamber Area Networking Event</b> - Hilton Garden Inn, 800 N Main St. Duncanville   |
|                                    | <b>6:00 p.m. – Dallas Co. Elections Dept.</b> to conduct <b>Election Judge Training Session</b> – Turk Cannady/Cedar Hill Room - Cedar Hill Government Center, 285 Uptown Blvd. Cedar Hill |
| <b>Fri. – Sat. October 17 - 18</b> | <b>11:30 a.m. – 1:00 p.m. City Council Strategic Planning Retreat</b> – Inn on the River, 205 S.W. Barnard St., Glen Rose, 76043   |
| <b>Saturday, October 18 -</b>      | <b>5:00 p.m. – “Owl Prowl”</b> – Dogwood Canyon Audubon Center - 1206 West FM 1382, Cedar Hill   |
| <b>Thursday, October 23 -</b>      | <b>6:00 p.m. – Tourism Advisory Board Meeting</b> – 4 <sup>th</sup> Floor Administration Conference Room - Cedar Hill Government Center, 285 Uptown Blvd. Cedar Hill                       |

- Friday, October 24 - 11:00 a.m. - Cedar Hill Chamber of Commerce “The Cardio Shack Open” Golf Tournament** – The Golf Club of Dallas, 2200 West Red Bird Ln., Dallas
- Tuesday, October 28 - 6:00 p.m. - City Council Meeting** – Turk Cannady/Cedar Hill Room-Cedar Hill Government Center, 285 Uptown Blvd. Cedar Hill
- Thursday, October 30 - 6:30 p.m. – Scare on the Square Fall Festival** – Historic Downtown Square - Cedar Hill
- 6:30 p.m. – CPA Class #24 Graduation** - Cedar Hill Recreation Center – 310 E. Parkerville Rd., Cedar Hill

A special update was presented by EMS Chief Kevin Cunningham, Cedar Hill Fire Department. He briefed the City Council on the City’s preparedness efforts, which include staying in close contact with Dallas County and State health officials regarding the recent Ebola outbreak in Dallas. He stated that none of the individuals currently being monitored for signs of Ebola are located in Cedar Hill.

**IV. Conduct a briefing session to discuss agenda items for 7:00 p.m. Regular Meeting.**

Deputy City Manager Porter reviewed the agenda for the Regular Meeting as follows. He asked if there were questions on any of the items that needed further discussion. There were none.

**Presentation:**

Present a Proclamation designating October 2014 as National Code Compliance Month.

**Distinctive Character Presentations:**

Present Certificates of Recognition to Victoria Jarmon, a 4<sup>th</sup> grade student from Plummer Elementary School, and Destiny Gomez, a 4<sup>th</sup> grade student from Highlands Elementary School, declaring them S.T.A.R. Student Award winners for the month of October 2014.

Presentation of 2014 Graduates of the PeopleSpark-Cedar Hill entrepreneurship program.

Present a Certificate of Recognition to Don Hughes.

**Public Hearing:**

Case No. 2014-28 – Conduct a public hearing and consider a request for a Conditional Use Permit for an Auto, Truck, Trailer Dealer (Primarily Used), within the “I” Industrial zoning district on 2.623 acres, located at 625 Jealous Way, Ste. 107, Cedar Hill, TX; requested by Trent Smith on behalf of All Wheels Automotive Sales.

**Consent Agenda:**

Consider approving the minutes of the September 23, 2014 regular City Council meeting.

Consider a request for matching grant reimbursement for High Pointe Homeowners’ Association.

Consider adoption of Resolution No. R14-422 approving appointments to the Board of Directors of the Cedar Hill Public Improvement District No. 1, otherwise known as High Pointe PID.

Consider adoption of Resolution No. R14-423 approving appointments to the Board of Directors of the Cedar Hill Public Improvement District No. 2, otherwise known as Waterford Oaks PID.

Consider authorizing the Mayor to execute a Mosquito Ground Control agreement with Dallas County Health and Human Services (DCHHS) for Fiscal Year 2015.

Case No. 2014-21 – Consider approving, in accordance with the Planning and Zoning Commission’s recommendation, a revised Site Plan showing 25 carpools on 1.571 acres of land out of Abstract 1472, located at 323 W. Belt Line Rd., requested by Rodney Holloman on behalf of SC Crossing, LTD.

Case No. 2014-23 – Consider approving, in accordance with the Planning and Zoning Commission’s recommendation, the Preliminary Plat and Plans for the Neighborhood Walmart Market Addition, showing five non-residential lots on 14.133 acres out of Abstract 877, generally located at the southeast corner of Joe Wilson and Belt Line Roads; requested by Michael Westfall of Kimley-Horn Associates, Inc.

**Citizens Forum.**



**Regular Agenda:**

Consider approving Resolution No. R14-424 supporting the City Center Development Plan encouraging walkable, mixed-use, transit-oriented developments within the Cedar Hill City Center.

**Updates and announcements from City Council Members.**

**V. Adjourn:**

There being no further business, Mayor Pro Tem Parvin made a motion to adjourn the briefing session, seconded by Council Member Haydin. The motion passed by unanimous vote, and the meeting adjourned at 7:06 p.m.

Approved: \_\_\_\_\_  
Rob Franke, *Mayor*

Attest: \_\_\_\_\_  
Belinda Huff, *City Secretary*

**MINUTES  
CITY OF CEDAR HILL  
CITY COUNCIL MEETING  
OCTOBER 14, 2014**

The City Council of the City of Cedar Hill, Texas met in regular session Tuesday, October 14, 2014, 7:00 p.m., T.W. "Turk" Cannady - Cedar Hill Room, 285 Uptown Blvd., Cedar Hill, Texas.

Present: Mayor Rob Franke, Mayor Pro Tem Chris Parvin, Council Members Daniel C. Haydin, Jr., Jami McCain, Steve Mason, Wallace Swayze and Clifford Shaw.

**I. Call the meeting to order.**

Mayor Franke called the meeting to order at 7:10 p.m., declaring it an open meeting with a quorum present and that the meeting notice was duly posted.

**II. Pledge of Allegiance.**

Council Member Swayze led the Pledges of Allegiance to both the United States and Texas Flags.

**III. Invocation:**

Pastor Matt Wilkerson of Galilean Baptist Church gave the invocation.

**IV. Presentation:**

1. Present a Proclamation designating October 2014 as National Code Compliance Month.

Code Enforcement and Neighborhood Services Manager Stacey Graves introduced the City's three code officers Tina Mitchell, Michelle Gomez and Reba Smith and briefly described some of their duties and responsibilities. Mayor Franke then read and presented a Proclamation designating October 2014 as National Code Compliance month in Cedar Hill.

**V. Distinctive Character Presentations:**

1. Present Certificates of Recognition to Victoria Jarmon, a 4<sup>th</sup> grade student from Plummer Elementary School, and Destiny Gomez, a 4<sup>th</sup> grade student from Highlands Elementary School, declaring them S.T.A.R. Student Award winners for the month of October 2014.

Council Member Mason introduced Victoria Jarmon and presented to her Certificate of Recognition and a Star Student plaque.

Destiny Gomez, was not present to receive her Certificate of Recognition and Star Student plaque.

2. Presentation of 2014 Graduates of the PeopleSpark-Cedar Hill entrepreneurship program.

Cedar Hill EDC Business Retention Manager Erica Molett introduced members of the Small Business Development Corporation and recognized the 2014 Graduates of the PeopleSpark-Cedar Hill entrepreneurship program.

3. Present a Certificate of Recognition to Don Hughes.

Mayor Franke introduced Cedar Hill resident Don Hughes and described his tireless contributions to Cedar Hill by picking up trash and debris throughout the City. Mayor Franke, along with the members of City Council, presented Mr. Hughes with a Certificate of Recognition, and a safety vest and announced that he can reserve a City truck that is specifically designated for citizens to use while carrying out such duties as picking up trash and debris.

#### **VI. Public Hearing:**

1. Case No. 2014-28 – Conduct a public hearing and consider a request for a Conditional Use Permit for an Auto, Truck, Trailer Dealer (Primarily Used), within the "I" Industrial zoning district on 2.623 acres, located at 625 Jealousie Way, Ste. 107, Cedar Hill, TX; requested by Trent Smith on behalf of All Wheels Automotive Sales.

The applicant was present; however, he elected not to speak regarding this request.

Mayor Franke opened the public hearing for anyone wishing to speak in favor of this request.

No one spoke.

Mayor Franke closed that portion of the public hearing and opened the public hearing for anyone wishing to speak in opposition to this request.

No one spoke.

Mayor Franke closed the public hearing and opened the floor for discussion amongst the City Council.

Council Member Mason made a motion to approve this request, as presented. The motion was seconded by Council Member Haydin. The motion was approved by unanimous vote.

**VII. Consent Agenda:**

Mayor Franke introduced the Consent Agenda and stated the Consent Agenda includes routine items that may be acted upon with a single vote. Any City Council member may remove items from the Consent Agenda for separate discussion and consideration. He asked if any item should be pulled for separate consideration. There were no requests to do so.

Mayor Pro Tem Parvin moved to approve Items 1-7 on the Consent Agenda, seconded by Council Member Council Member Shaw. The motion was approved by unanimous vote.

**Item 1** was to consider approving the minutes of the September 23, 2014 regular City Council meeting.

**Item 2** was to consider a request for matching grant reimbursement for High Pointe Homeowners' Association.

**Item 3** was to consider adoption of Resolution No. R14-422 approving appointments to the Board of Directors of the Cedar Hill Public Improvement District No. 1, otherwise known as High Pointe PID.

**Item 4** was to consider adoption of Resolution No. R14-423 approving appointments to the Board of Directors of the Cedar Hill Public Improvement District No. 2, otherwise known as Waterford Oaks PID.

**Item 5** was to consider authorizing the Mayor to execute a Mosquito Ground Control agreement with Dallas County Health and Human Services (DCHHS) for Fiscal Year 2015.

**Item 6** was Case No. 2014-21 - Consider approving, in accordance with the Planning and Zoning Commission's recommendation, a revised Site Plan showing 25 carports on 1.571 acres of land out of Abstract 1472, located at 323 W. Belt Line Rd., requested by Rodney Holloman on behalf of SC Crossing, LTD.

**Item 7** was Case No. 2014-23 - Consider approving, in accordance with the Planning and Zoning Commission's recommendation, the Preliminary Plat and Plans for the Neighborhood Walmart Market Addition, showing five non-residential lots on 14.133 acres out of Abstract 877, generally located at the southeast corner of Joe Wilson and Belt Line Roads; requested by Michael Westfall of Kimley-Horn Associates, Inc.

**VIII. Citizens Forum.**

1. Bertha Walker, 722 Creekstone Dr., Cedar Hill, TX 75104 – Ms. Walker wanted clarification on Consent Item 7, specifically regarding the number of lots and proposed tenants. Ms. Walker stated she would like to have a retailer like Trader Joe's in Cedar Hill.

**IX. Regular Agenda:**

1. Consider approving Resolution No. R14-424 supporting the City Center Development Plan encouraging walkable, mixed-use, transit-oriented developments within the Cedar Hill City Center.

Planning Director Rod Tyler gave the City Council an overview of the City Center Development Plan emphasizing the outstanding support and participation of the City Center Committee, City staff, professional planning consultants, and the North Central Texas Council of Governments.

Mr. Tyler stated the next phase in this ongoing process is the implementation phase. The implementation phase includes in-depth analysis of the adjustments needed to the City's codes and plans to help achieve the concepts contained in the City Center Development Plan.

Mayor Franke thanked the planning staff and acknowledged the City Center Committee members present in the audience and thanked them for their hard work.

Mayor Pro Tem Parvin and Council members Shaw, McCain, Haydin, Swayze and Mason all commended Mr. Tyler and his staff and the City Center Committee for their dedication and commitment to help develop the plans that prepare the City for mixed-use, transit-oriented developments.

Mayor Pro Tem Parvin moved to approve the adoption of Resolution No. R14-424. The motion was seconded by Council Member Haydin. The motion was approved by unanimous vote

**X. Updates and announcements from City Council Members.**

**XI. Adjourn.**

Mayor Franke entertained a motion to adjourn.

Upon a motion by Mayor Pro Tem Parvin, second by Council Member Shaw, the meeting adjourned at 8:13 p.m.

Approved: \_\_\_\_\_  
Rob Franke, Mayor

Attest: \_\_\_\_\_  
Belinda Huff, City Secretary