

**NOTICE OF CITY COUNCIL BRIEFING SESSION
JUNE 25, 2013
T.W. "TURK" CANNADY-CEDAR HILL ROOM
285 UPTOWN BLVD. – BLDG. 100
CEDAR HILL, TEXAS**

6:00 P.M.

AGENDA

- I. Call the meeting to order.**
- II. City Manager Reports:**
 - a. City Operations.
 1. City Center update.
 - b. City Council Calendar/Upcoming Events.
- III. Conduct a briefing session to discuss agenda items for 7:00 p.m. regular meeting.**
- IV. Adjourn.**

I certify that the above notice of meeting was posted in accordance with the Texas Open Meetings Act on the 21st day of June 2013.

**Lyn Hill
City Secretary**

This facility is wheelchair accessible. If you plan to attend this public meeting and you have a disability that requires special arrangements, please call 972-291-5100 Ext. 1011 or (TDD) 1-800-RELAY TX (1-800-735-2989) at least 48 hours in advance. Reasonable accommodations will be made to assist your needs.

**NOTICE OF CITY COUNCIL MEETING
JUNE 25, 2013
T.W. "TURK" CANNADY-CEDAR HILL ROOM
285 UPTOWN BLVD. – BLDG. 100
CEDAR HILL, TEXAS**

7:00 P.M.

VISION STATEMENT: We envision Cedar Hill as a premier city that retains its distinctive character; where families and businesses flourish in a safe and clean environment.

MISSION STATEMENT: The mission of the City of Cedar Hill is to deliver the highest quality municipal services to our citizens and customers consistent with our community values.

AGENDA

- I. Call the meeting to order.**
- II. Pledge of Allegiance.**
- III. Invocation: Pastor Jeff Garrett – First United Methodist Church Cedar Hill.**
- IV. Presentation:**
 1. Presentation from the Cedar Hill Rotary Club – *2013 Head for the Hills Bike Rally.*
 2. Present a proclamation designating the month of July 2013 as *National Parks and Recreation Month* in Cedar Hill.
- V. Distinctive Character Presentation:**
 1. Present Certificates of Appreciation to members of the 2013 Mission Cedar Hill Community Outreach Team.

VI. Consent Agenda:

The Consent Agenda includes routine items that may be acted upon with a single vote. Any City Council member may remove items from the Consent Agenda for separate discussion and consideration.

1. Consider approving the minutes of the special meetings of June 3, 2013 and June 4, 2013 and the regular meeting of June 11, 2013.

VII. Regular Agenda:

1. Closed Meeting – Called pursuant to Texas Government Code § 551.071(2) - Consultation with Attorney
Consultation with the City Attorney on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the provisions of the Texas Open Meetings Act.
2. Reconvene in open session and consider any action to be taken as a result of the executive session.

VIII. Citizens Forum.

IX. Updates and announcements from City Council Members.

X. Adjourn

I certify that the above notice of meeting was posted in accordance with the Texas Open Meetings Act on the 21st day of June 2013.

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PREMIER STATEMENTS

**CEDAR HILL HAS DISTINCTIVE CHARACTER
CEDAR HILL HAS EXCELLENT, SAFE & EFFICIENT INFRASTRUCTURE
CEDAR HILL IS SAFE
CEDAR HILL IS CLEAN
CEDAR HILL HAS TEXAS SCHOOLS OF CHOICE
CEDAR HILL HAS VIBRANT PARKS AND NATURAL BEAUTY
CEDAR HILL HAS A STRONG AND DIVERSE ECONOMY**

CITY COUNCIL VALUES

**CITIZEN INPUT AND PARTICIPATION
ACCOUNTABILITY AND RESPONSIVENESS
DIVERSITY AND RESPECT FOR INDIVIDUAL DIFFERENCES
HIGHEST ETHICAL STANDARDS AND INTEGRITY
TEAMWORK AND REGIONAL COOPERATION
EXCELLENCE AND CONTINUOUS IMPROVEMENT**

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the Government Center bulletin board on the ____ day of _____, 2013, By: _____



Proclamation

OFFICE OF THE MAYOR

WHEREAS, public parks and recreation systems are dedicated to enhancing the quality of life for millions of residents in communities around the world through recreation programming, leisure activities and conservation efforts; and

WHEREAS, parks, recreation activities and leisure experiences provide opportunities for young people to live, grow and develop into contributing members of society, create lifelines and continuous life experiences for older members of the community, generate opportunities for people to come together and experience a sense of community, and pay dividends to communities by attracting business and jobs and increasing housing values; and

WHEREAS, as we observe Parks and Recreation Month, we recognize the vital contributions of employees and volunteers in parks and recreation facilities; and

WHEREAS, these dedicated supporters keep public parks clean and safe for visitors, organize youth activities, provide educational programming on health, nutrition, first aid and gardening, advocate for more open space and better trails, and fundraise for local improvements; and

WHEREAS, we are grateful to Cedar Hill's Parks and Recreation employees and volunteers for all they do to ensure that our recreation facilities and City parks are safe and accessible places for all citizens to enjoy,

NOW, THEREFORE, I, Rob Franke, Mayor of Cedar Hill, Texas, in cooperation with the National Recreation and Park Association, do hereby proclaim the month of July 2013 as

NATIONAL PARKS AND RECREATION MONTH

in the City of Cedar Hill. Along with our City Council, I call upon parks and recreation supporters to join us in recognizing the importance of our nation's parks and recreation facilities and to learn more about how to support the places that bring our communities a higher quality of life, safer places to play, and healthy alternatives through recreation programming for everyone.

Further, during Parks and Recreation Month, I encourage all citizens to enjoy what their community has to offer by taking part in their favorite sports, visiting the outdoors, spending time with family and friends or just relaxing.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Cedar Hill, Texas, to be affixed this 25th day of June 2013.



Rob Franke, Mayor

**CITY OF CEDAR HILL
CITY COUNCIL AGENDA ITEM**

Agenda Date: June 25, 2013

Agenda Item Wording: Present Certificates of Appreciation to members of the 2013 Mission Cedar Hill Community Outreach Team.

Summary:

The goal of Transformation Vision of Cedar Hill is to unite leaders of the spiritual, political, education and social communities of our city to serve and steward the blessings of God in order to reach its maximum potential. High Pointé Baptist Church embraced the vision, mobilizing Mission Cedar Hill in *Taking Care to the Community*.

Early in 2013, Mission Cedar Hill began soliciting ideas from the community for their annual summer project. The projects chosen were varied and ambitious. Code Enforcement officers identified a property near the Old Town area whose owners were unable to complete painting their home or perform the work required to remedy several code violations. In one day volunteers finished painting the home's exterior and removed accumulated trash and debris that littered the property, bringing the property into compliance and making landscape improvements possible.

The following day volunteers assisted staff at Dogwood Canyon Audubon Center, clearing trails, trimming trees and removing invasive plant species that had begun to grow near the center.

In addition to these projects, teams cleared brush along a fence at Hope Mansion, scraped, primed and painted the fence, assisted sorting and stocking of a large shipment to the Cedar Hill Food Pantry, and built additional shelving and storage at New 2 U Thrift Store.

The City of Cedar Hill is grateful for Mission Cedar Hill's enthusiastic and steadfast commitment to our community.

Funding Source: N/A

Recommended Action: Present Certificates

Department: Administration
Contact / Phone No: Patricia M. Bushart 972.291.5100 X 1084

Attachments: No If yes, how many pages: N/A

MINUTES
SPECIAL CITY COUNCIL MEETING
JUNE 3-4, 2013

The City Council of the City of Cedar Hill, Texas met in special session on Monday and Tuesday, June 3 and 4, 2013, 6:00 p.m., 4th Floor Administration Conference Room, Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.

Mayor Rob Franke called the meeting to order at 6:00 p.m. and identified that a quorum was present.

The following members of the City Council were present, to wit: Mayor Rob Franke, Mayor Pro Tem Chris Parvin, Council Members Stephen Mason, Jami McCain, Daniel C. Haydin, Clifford Shaw and Wallace Swayze.

Staff members present: City Manager Alan Sims, Deputy City Manager Greg Porter, Assistant City Manager Melissa Stephens and City Secretary Lyn Hill.

The purpose of the meeting was to conduct interviews for positions on the various boards and commissions of the City of Cedar Hill.

Following the interviews, the City Council held discussions on the applicants and made recommendations for the openings available on each of the following boards/commissions. Final decisions are pending further review.

- (a) Board of Adjustment
- (b) Building Appeals and Advisory Board
- (c) Board of Directors of the Cedar Hill Community Development Corporation
- (d) Board of Directors of the Economic Development Corporation
- (e) Main Street Advisory Board
- (f) Neighborhood Advisory Board
- (g) Parks and Recreation Board
- (h) Planning and Zoning Commission
- (i) Tri-City Animal Shelter
- (j) Zula B. Wylie Library Board
- (k) Tourism Board

(I) Cedar Hill Industrial Development Corporation

There being no further business and absent dissent, Mayor Franke adjourned the meetings.

Approved: _____
Rob Franke, Mayor

Attest: _____
Lyn Hill, City Secretary

**BRIEFING MINUTES
CITY COUNCIL MEETING
June 11, 2013**

The City Council of the City of Cedar Hill, Texas, met in briefing session Tuesday, June 11 2013, 6:00 p.m., in the T.W. "Turk Cannady" Cedar Hill Room, 285 Uptown Blvd., Bldg. 100, Cedar Hill, Texas.

The following members of the City Council were present, to wit: Mayor Rob Franke, Mayor Pro Tem Chris Parvin, Council Members Daniel C. Haydin, Jr., Jami McCain and Clifford Shaw.

Absent: Council Member Steve Mason was out on business.

I. Call the meeting to order.

Mayor Franke called the meeting to order at 6:00 p.m., declaring it an open meeting, that a quorum was present and the meeting notice was duly posted.

II. Update on Citizen Emergency Response Team (CERT).

Fire Chief John Ballard introduced Clark Stephenson, who heads up the Cedar Hill CERT. Ballard reviewed some background on the program, explaining the concept came out of the 9-11 terrorist attack. The main training is learning how to help yourself in the event of disaster.

Ballard noted Fire Marshal Randy Jordan was responsible for getting the group started. Clark Stephenson then took over and has managed the group ever since.

The program includes the Best Southwest Cities (BSW) of Cedar Hill, DeSoto, Duncanville, Lancaster and Midlothian.

Stephenson stated the team has 200 plus members who can be called upon at any time a disaster strikes. The group is sanctioned under FEMA. Stephenson reviewed the training required, such as CPR, first aid and AED use. The BSW CERT group worked 250 hours to assist during hurricanes. They also assisted in events such as "Head for the Hills Bike Rally."

The group receives funds through the Citizens' Core Program and Department of Homeland Security grants. These grant amounts are decreasing and funding is slowly going away.

Cost of the training is \$20 per person. If the student wishes to keep the backpack filled with supplies, the cost goes up to \$45.

There was discussion, and City Council Members expressed their appreciation for the work performed by the group.

III. City Manager Reports:

City Manager Sims expressed appreciation to the City Council for renewing his contract. He stated he loves working for this City and believes he has the best job in the state.

a. City Council Calendar/Upcoming Events

Sims reviewed the City Council calendar, emphasizing the following:

Thursday, June 13 – 7:00 p.m. – Methodist Charlton's Scout Social - held at Methodist Charlton Hospital.

Saturday, June 15 – 8:00 a.m. – Tri-City Animal Shelter Annual "Garrrrrrage Sale", at 1150 E. Pleasant Run Rd.

Tuesday, June 18 – 6:00 p.m. – Preliminary 2014 Budget Workshop.

Thursday, June 27 –

11:00 a.m. -Chamber of Commerce Luncheon, Methodist Charlton Hospital.

4:00 p.m. – Retirement Celebration for Dr. Joe Potter and his Assistant Lauri, 207 W. Beltline Road.

6:00 p.m. – Tourism Advisory Board Meeting, Administration Conference Room.

IV. Conduct a briefing session to discuss agenda items for 7:00 p.m. regular meeting.

City Manager Sims reviewed the agenda.

Consent Agenda:

Mayor Franke asked if any item needed to be pulled for separate consideration. There were no requests.

Regular Agenda:

1. Case No. 13-04 – Review and consider a Site Plan showing a reconfiguration of the parking and vehicular circulation areas to accommodate two additional drive thru lanes for Wendy's Restaurant, located at 404 East FM 1382, requested by Norman Patten of Norman Patten and Associates.

There was discussion regarding the parking situation. Planning Director Rod Tyler reviewed the Site Plan, explaining the various changes. He explained staff has no problems with the plan, and there will be less cross-traffic than what there is currently.

2. Consider accepting a proposal from Global Water for Automatic Meter Reading Infrastructure (AMRI) project and authorize staff to begin negotiating contract terms.

Sims stated Global Water representative, Jason Bethke, was in attendance to answer any questions. He commented this project would be a partnership. Sims said the City and Global Water would do everything possible to make this project a success.

Mayor Franke commented the last workshop allowed the City Council to work through the Global Water issues, but there were questions on Part 2.

Sims said the workshop scheduled for July 30 will address all that. He noted staff also has questions, and there is a possibility of an additional workshop.

3.. Case No. 13-08 – Consider approving, in accordance with the Planning and Zoning Commission's motion, a Site Plan showing a 51,480 sq. ft. non-residential building on Lot 10, High Meadows Industrial Park Addition, located on the southeast corner of Edgefield Way and Edens Way, *requested by Gina McLean of Nationwide Construction.*

Sims reminded City Council this is the aeronautical business brought to the City through Economic Development.

4. Consider a nomination for voting representative for the North Central Texas Council of Governments (NCTCOG) General Assembly.

Sims stated this would be the contact person, not requiring attendance at many meetings.

Mayor Franke answered questions regarding the difference in being on the board and representing the City in the General Assembly.

Mayor Pro Tem Parvin stated he would like to be the representative.

*****Sims and Mayor Franke addressed the appointments for boards and commissions, explaining further work is needed to sort it out.

The Mayor told City Council Members that each would be involved in making contact with applicants to apprise them of the outcome.

V. Adjourn.

There being no further business, Mayor Franke entertained a motion to adjourn.

Mayor Pro Tem Parvin moved to adjourn the meeting, seconded by Council Member Haydin.

After unanimous vote, the meeting adjourned at 6:35 p.m.

Approved: _____
Rob Franke, Mayor

Attest: _____
Lyn Hill, City Secretary

**MINUTES
CITY OF CEDAR HILL
CITY COUNCIL MEETING
JUNE 11, 2013**

The City Council of the City of Cedar Hill, Texas met in regular session Tuesday, June 11, 2013, 7:00 p.m., T.W. "Turk" Cannady - Cedar Hill Room, 285 Uptown Blvd., Cedar Hill, Texas.

Present: Mayor Rob Franke, Mayor Pro Tem Chris Parvin, Council Members Daniel C. Haydin, Jr., Steve Mason, Jami McCain, Cliff Shaw and Wallace Swayze.

I. Call the meeting to order.

Mayor Franke called the meeting to order at 7:05 p.m., declaring it an open meeting, that a quorum was present and that the meeting notice was duly posted.

II. Pledge of Allegiance.

Council Member Jami McCain led the Pledges of Allegiance to both the United States and Texas Flags.

III. Invocation:

Council Member Wallace Swayze gave the invocation.

IV. Presentation:

Item 1 was for presentation of awards from Mothers Against Drunk Driving (MADD) to Corporal Chad Cooley and Officer Nicholas Foley.

Kathy Quaid, Law Enforcement Specialist for MADD joined the Mayor, Officer Chad Cooley and Officer Nicholas Foley at the podium. She reviewed background information on the 2010 grant provided by TxDot to Dallas County. The basis for the grant is that "Drunk driving is no longer accepted and has become a community problem. "

Her position on the grant is "Law Enforcement Support and Appreciation." Nominations were received for officers who go above and beyond in the areas of DWI, underage drinking, education, prevention, policy and enforcement.

Quaid announced the "Enforcement Hero Award" goes to Cedar Hill Police Officer Nicholas Foley. Foley made 6 of the 47 arrests countywide. This is the most DWI arrests made by an officer in Dallas County for 2012.

The second award is the "Commitment Hero Award" given to Cedar Hill Police Corporal Chad Cooley. Cooley received this award for the last two years. He is the lead standard field sobriety instructor for the Cedar Hill Police Department.

Cooley researched, developed and presented a proposal to create a new alcohol enforcement officer status that specializes in DWI related evidence and prosecution. His efforts resulted in the creation of a new unit. He stays current on alcohol-related laws, District Attorney guidelines and expert testimony.

Quaid stated she has worked with Cooley for the last two and a half years and is honored to present the "Commitment Hero Award" to him.

Mayor Franke expressed his appreciation for the actions of the group. He explained his biggest fear when his children began driving was the other drivers on the road. He congratulated the two officers for their work and positive representation of the City of Cedar Hill.

Item 2 was for Uptown Village Property Update – Maranda Auzenne.

Uptown Village Property Manager Maranda Auzenne asked Assistant City Manager Melissa Stephens to pass out information documents to the City Council. Her presentation encompassed the progress, position and plan for Uptown village at Cedar Hill.

Auzenne reviewed the following statistics:

Progress:

- Progress – traffic increase
2012 up 23% over last year

- Progress - economic impact
 1. Created jobs
 2. Supported schools, non-profits, etc.
 3. Introduced new businesses to market – not only new Uptown Village merchants, but they encouraged other Cedar Hill Centers as well.

Position:

- Opportunities
 1. Daytime traffic
 2. Restaurant challenges
 3. Location perception
 4. Increased market competition
- Sustainability
 1. Recycling program
 2. Reduction of electrical consumption
 3. Electric vehicle charging stations
 4. Installation of SMART meters

Plan:

- Next Level
 1. New leasing partners
 2. Engaged restaurant consultant
 3. Introduction of new ad campaign

Auzenne noted the Center has hired a real estate person to aid in filling the open spaces.

There was discussion on the various topics of the presentation. Mayor and City Council expressed their appreciation for Auzenne's and the Herring Group's work and efforts in advancing the image and success of Cedar Hill.

Item 3 was to present a proclamation designating Saturday, June 15, 2013 as Juneteenth Celebration Day in Cedar Hill.

*****Mayor Franke recognized former Council Member Wade Emmert in the audience and welcomed him to the meeting.

Parks Director Rhoda Savage and Special Events/Marketing Coordinator Betty Minschew were invited to join the Mayor at the podium area.

The Mayor explained that, several years ago, the four cities of the Best Southwest (DeSoto, Duncanville, Lancaster and Cedar Hill) joined together to present the Juneteenth Celebration, changing locations among them every year.

Mayor Franke gave background information on the importance of the date and what it means to our communities.

He read the proclamation designating June 15, 2013 as Juneteenth Celebration Day in Cedar Hill.

Minschew reviewed the various activities of the event. She also discussed "*Music in the Park.*" There are summer concerts, which began June 1 and continue through the middle of August. In mid-July, the event location transitions over to the Uptown Village.

Item 4 was for a donation from the Cedar Hill Masonic Lodge to the Cedar Hill Citizen Emergency Response Team (CERT).

Mike Holley, representing the Cedar Hill Masonic Lodge, gave a briefing on the various donations the Lodge makes. He was joined by Don Newberry of the Midlothian CERT team. Cedar Hill, DeSoto, Duncanville, Lancaster and Midlothian have joined in force to work together.

Holley presented a \$2,000 check to the CERT group for their service to the community.

Newberry said he was proud to accept the check on behalf of the 251 trained CERT volunteers who try to make our community a safer place.

Persons interested in serving should contact Dorinda Rupert of the Cedar Hill Fire Department or go to Google search for Best Southwest Regional CERT program.

Item 5 was for a presentation recognizing a Waste Management employee, Ray Sanchez for his Premier Customer Service.

Mayor Franke talked about the changeover to Waste Management (WM) five years ago and the relationship with the City. He explained how WM had worked and supported the City in many ways.

Assistant City Manager Melissa Stephens stated the City has a program that honors employees who go above and beyond. She said Sanchez was one of those persons. He helped a lost dog return home to its owner. Secondly, he found a wallet and managed to locate the person who lost it. Most importantly, he noticed a downed power line that caught on fire near a residence, and he made contact to get it repaired before it caused a house fire.

Stephens thanked Sanchez for his service and presented him with an "Encore Award", two gift cards and two folding chairs.

V. Consent Agenda:

Mayor Franke read the Consent Agenda listed below and noted that no item was requested to be considered separately.

Item 1 was to consider approving the minutes of the regular meetings of May 14, 2013, and May 28, 2013, and special meeting of May 20, 2013.

Item 2 was to consider authorizing the Mayor to sign a Memorandum of Understanding (MOU) with Dallas County for participation in the TechShare.Juvenile extended case management system.

Item 3 was to consider adoption of Ordinance No. 2013-506 repealing Ordinance No. 2006-280 and allowing the Cedar Hill Recreation Fees and Charges to be established in a manner consistent with Chapter 15 of the City's Code of Ordinances.

Item 4 was to consider adoption of Ordinance No. 2013-507 amending Chapter 15 of the Code of Ordinances by the Addition of Article VII, providing for Youth Standards of Care in the Parks and Recreation Ordinance.

Item 5 was to consider adoption of Ordinance No. 2013-508 adopting rate schedule "RRM – Rate Review Mechanism" for Atmos Energy Corporation, Mid-Tex division to be in force in the City for a period of time as specified.

Council Member Haydin made a motion to approve the Consent Agenda items 1 thru 5, seconded by Council Member Swayze.

Assistant City Manager Stephens read the ordinances, and the motion passed by unanimous vote.

VI. Citizens Forum.

No one spoke at the Citizens Forum.

VII. Regular:

Item 1 was for Case No. 13-04 – Review and consider a Site Plan showing a reconfiguration of the parking and vehicular circulation areas to accommodate two additional drive thru lanes for Wendy's Restaurant, located at 404 East FM 1382, requested by Norman Patten of Norman Patten and Associates.

Mayor Franke introduced the item and noted it was reviewed in the Briefing Session. He added the applicant representative was present to answer further questions. No questions were raised.

Upon a motion by Council Member Haydin and second by Council Member Mason, the item was approved by unanimous vote.

Item 2 Consider accepting a proposal from Global Water for Automatic Meter Reading Infrastructure (AMRI) project and authorize staff to begin negotiating contract terms.

Mayor Franke introduced the item and stated one workshop had been held and a second was scheduled to further address the contract.

Council Member Shaw stated he spoke with the Global team and reminded them the City's goal is to have 23% minority when considering these contracts.

Council Member Mason expressed his concern over the duration of the contract.

The Mayor reminded City Council the item was to authorize staff to begin negotiating only.

Upon a motion by Council Member Mason and second by Council Member Swayze, the item was approved by unanimous vote.

Item 3 was for Case No. 13-08 to consider approving, in accordance with the Planning and Zoning Commission's motion, a Site Plan showing a 51,480 sq. ft. non-residential building on Lot 10, High Meadows Industrial Park Addition, located on the southeast corner of Edgefield Way and Edens Way, requested by Gina McLean of Nationwide Construction.

Mayor Franke introduced the item and asked if there were questions for the applicant. There were none.

Upon a motion by Mayor Pro Tem Haydin and second by Council Member Swayze, the item was approved by unanimous vote.

Item 4 was to consider a nomination for voting representative for the North Central Texas Council of Governments (NCTCOG) General Assembly.

Mayor Franke introduced the item and stated Mayor Pro Tem Parvin had volunteered to serve as the City's representative.

Council Member Mason moved to appoint Parvin for the position, seconded by Council Member Haydin.

The motion passed by unanimous vote.

VIII. Updates and announcements from City Council Members.

There were no updates or announcements.

IX. Adjourn

There being no further business, the Mayor entertained a motion to adjourn.

Upon a motion by Mayor Pro Tem Parvin, second by Council Member Haydin and a unanimous vote, the meeting adjourned at 8:16 p.m.

Approved: _____
Rob Franke, Mayor

Attest: _____
Lyn Hill, City Secretary