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**MINUTES**  
**Capital Impact Advisory Committee**  
**Meeting of January 30, 2014**

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The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Thursday, January 30, 2014, at 4:00 p.m. in Conference Room "D" at the Cedar Hill Government Center, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas 75104.

Present: Committee members Greg Patton, Don McGee, Mike Lemmon, and Scott Emmons.

Absent: Al Armistead, Scott James.

The following City staff members were present: Rod Tyler, Don Gore, Elias Sassoon, Martin Avila, Johnny Kendro, Robert Woodberry and Sharon Davis.

Chairman Lemmon announced that he didn't think he would be able to attend the full meeting because he had another meeting to attend and asked Greg Patton to chair this meeting.

**I. Call the meeting to order.**

Acting Chairman Patton called the meeting to order at 4:00 p.m., declaring it an open meeting in which a quorum was present and the meeting notice duly posted.

**II. Approve the minutes of the July 11, 2013 meeting.**

A motion was made by Don McGee to approve the minutes of the July 11, 2013 meeting, as presented. Scott Emmons seconded the motion. The vote was as follows:

Vote: Ayes: 4  
Nays: 0

Acting Chairman Patton declared the motion unanimously approved.

**III. Review and discussion of Capital Improvement Plans and Fees collected.**

Marvin Avila, Director of Finance, reviewed with the Committee two tables, Table I, sources and uses of funds and Table II, review of maximum allowable fees. There being no discussion from the Committee Acting Chairman Patton moved to the next portion of the meeting.

**V. Review and discussion of inequities discovered in fees.**

Acting Chairman Patton asked staff if any claims of inequities in the implementation of the impact fees had been submitted. Staff reported that they were unaware of any

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such claims. After a brief discussion among Committee members, the Committee concluded that there were no identified inequities in the fees.

**VI. Consider approving report.**

A motion was made by Don McGee to approve the report, as presented. Scott Emmons seconded the motion. The vote was as follows:

Vote: Ayes: 4  
Nays: 0


Acting Chairman Patton declared the motion unanimously approved.


**VII. Adjourn**

There being no further business, Scott Emmons made a motion to adjourn. Don McGee seconded the motion. The vote was as follows:

Vote: Ayes: 4  
Nays: 0

Acting Chairman Patton adjourned the meeting at 4:11 p.m.

  
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Acting Chairman Greg Patton

  
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Sharon Davis  
Executive Secretary