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**MINUTES**  
**Capital Impact Advisory Committee**  
**Meeting of February 8, 2018**

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*The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Thursday, February 8, 2018, at 4:00 p.m. in the Planning Conference Room at the Cedar Hill Government Center, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas 75104.*

*Present: Committee members Greg Patton, Don McGee, Mike Lemmon, and Al Armistead*

*Absent: Scott James and Scott Emmons*

*The following City staff members were present: Alan Dickerson, Gail Lux, Robert Woodbury, Tom Johnson, Stacy Graves, Dana Woods, LaShondra Stringfellow and Sharon Davis.*

**I. Call the meeting to order.**

Chairman Lemmon called the meeting to order at 4:04 p.m., declaring it an open meeting in which a quorum was present and the meeting notice duly posted.

**II. Approve the minutes of the June 8, 2017 meeting.**

A motion was made by Greg Patton to approve the minutes of the June 8, 2017 meeting, as presented. Don McGee seconded the motion. The vote was as follows:

Ayes: 3 – Greg Patton, Michael Lemmon and Don McGee

Nays: 0

Abstain: 1 – Al Armistead

Member Al Armistead abstained because he was absent from the meeting on June 8, 2017.

Chairman Lemmon declared the motion unanimously approved.

**III. Regular Agenda:**

1. Review and discuss the Capital Improvements Plan

LaShondra Stringfellow indicated there were no changes.

2. Review and discuss any perceived inequities in fees.

Chairman Lemmon asked staff if any claims of perceived inequities in the implementation of the impact fees had been submitted. Gail Lux, Building Official,

indicated that there was a complaint about the impact fees for the land use of a Medical-Dental Office Building.

3. Consider approving the semi-annual report.

A motion was made by Don McGee to approve the report, as presented. Greg Patton seconded the motion. The vote was as follows:

Ayes: 4 – Greg Patton, Michael Lemmon, Al Armistead and Don McGee

Nays: 0

Chairman Lemmon declared the motion unanimously approved.

#### **IV. Staff Reports:**

1. Discussion and consideration of the need to update the Land Use Assumptions, Capital Improvements Plan or Impact Fees

LaShondra Stringfellow indicated that the land use assumptions, capital improvements plan, and impact fees would be updated after the Comprehensive Plan is updated.

Robert Woodbury, Civil Engineer discussed the street light improvements and indicated that April 10, 2018 would be the Mansfield Road dedication.

#### **V. Adjourn**

There being no further business, Greg Patton made a motion to adjourn. Al Armistead seconded the motion. The vote was as follows:

Ayes: 4 – Greg Patton, Michael Lemmon, Al Armistead, and Don McGee

Nays: 0

Chairman Lemmon adjourned the meeting at 4:28 p.m.



LaShondra Stringfellow  
Director

  
Chairman Michael Lemmon