
**MINUTES
CAPITAL IMPACT ADVISORY COMMITTEE
MEETING OF FEBRUARY 7, 2019**

The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Thursday, February 7, 2019 at 4:00 p.m. in Conference Room "D" at the Cedar Hill Government Center, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas 75104.

Committee Members Present: Greg Patton, Scott Emmons, Scott James, and Al Armistead

Absent: Michael Lemmon and Don McGee

City Staff Members Present: Director of Public Works, Tom Johnson; Director of Finance, Alan Dickerson; Director of Neighborhood of Services, Stacey Graves; Building Official, Gail Lux; and Planning Secretary, Katie Cenicola

I. Call the meeting to order.

Acting Chairperson, Greg Patton called the meeting to order at 4:03 p.m., declaring it an open meeting with the meeting notice duly posted.

II. Introductions.

There were no introductions that needed to be made.

III. Approve the minutes of the August 2, 2018 meeting

A motion was made by Scott James to approve the minutes of the August 2, 2018 meeting, as presented. Al Armistead seconded the motion. The vote was as follows:

Ayes: 2 – Greg Patton and Scott James

Nays: 0

Abstain: 2 – Al Armistead and Scott Emmons

Greg Patton declared the motion unanimously approved.

IV. Regular Agenda

1. Discuss the progress of active, capital projects utilizing impact fees. (PW)

Public Works Director, Tom Johnson, indicated that there were no active, capital project utilizing impact fees. He indicated the last project to do so was Mansfield Rd.

2. Discuss the potential for future, capital projects utilizing impact fees. (PW)

Mr. Johnson indicated that there were no projects identified at this time which would use impact fees.

3. Discuss the financial report and capital impact fees collected. (Finance)

Finance Director, Alan Dickerson, reviewed the financial report with the Committee.

4. Consider approving the Semiannual Report.

A motion was made by Al Armistead to approve the report, as presented. Scott Emmons seconded the motion. The vote was as follows:

Ayes: 4 – Greg Patton, Al Armistead, Scott James and Scott Emmons

Nays: 0

Greg Patton declared the motion unanimously approved.

5. Discuss any perceived inequities in implementing the Capital Improvements Plan or imposing impact fees. (Building Inspections)

Building Official, Gail Lux, indicated there was a verbal complaint. However, the complainant did not put the complaint in writing.

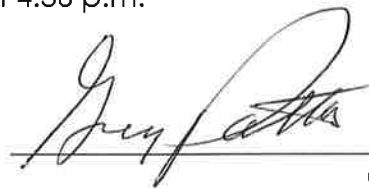
V. Staff Reports

1. Updates on other capital projects. (PW)

Mr. Johnson updated the Committee on other capital projects not associated with impact fees.

VI. Adjourn

There being no further business the meeting adjourned at 4:36 p.m.



Greg Patton



Katie Cenicola
Planning Secretary