

SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, the Historic Downtown Advisory Board for the City of Cedar Hill, Texas will conduct a meeting by telephone conference at 6pm on March 1, 2021, in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted by telephone conference. There will be no public access to a physical location.

To submit public comments, visit cedarhilltx.com. All public comments submitted by 4pm on March 1st will be provided to the board members and entered into record for the meeting.

Options for public access to the meeting:

Via webinar: zoom.us/join

Meeting ID#: **861 3562 6190**

Passcode: **206575**

Via phone: **1-346 248 7799** or for toll-free, dial **1-833 548 0282**

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A recording of the telephonic meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

This written notice, the meeting agenda and the agenda packet are posted online at www.cedarhilltx.com



City of Cedar Hill
285 Uptown Blvd., Bldg. 100
Cedar Hill, Texas 75104-3526
972-291-5100
fax 972-291-7250

**NOTICE OF REGULAR CALLED MEETING
HISTORIC DOWNTOWN ADVISORY BOARD**

**AGENDA
Monday, March 1, 2021
Zoom Meeting
6:00 P.M.**

- I. Call Meeting to Order
- II. Citizens' Forum
- III. Approve the Minutes of the February 1, 2021 Regular Meeting
- IV. Discuss Way Finding Signage Concepts
- V. Discuss Noise Level in Downtown
- VI. Update on Site Furniture Process
- VII. Update on Downtown Traffic Study
- VIII. Staff Reports
- IX. Review Action Items
- X. Adjourn

I certify that the above notice of meeting was posted in accordance with the Texas Open Meetings Act at Cedar Hill Government Center, 285 Uptown Blvd., Bldg. 100, Cedar Hill, Texas, on the 26th day of February 2021.

Christy Harris / CVE Coordinator

"PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY."

"CONFORME A LA SECCIÓN 30.07, DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA VISIBLE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA VISIBLE."

This facility is wheelchair accessible. Handicapped parking spaces are available. Requests for sign interpretive services must be made 48 hours ahead of meeting. To make arrangements, call 972-291-5100 ext 1018 or (TDD)1-800- RELAY TX (1-800-735-2989).

MINUTES
Historic Downtown Advisory Board
Regular Scheduled Meeting February 1, 2021

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, February 1, 2021 at 6:00 pm via teleconference using Zoom and in the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.

The following members were present: Al Armistead, Britainie Nelson, Chelsey Randel, Randy Moon, Norman Patten, Hannah Tyler, Christopher Haley, Matthew Chappel. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience, Michelle Hernandez, Destination Marketing Manager, and Christy Harris, CVE Coordinator. Members absent with prior notice: Kenna Prior

I. Call Meeting to Order

Chairperson Hannah Tyler called the meeting to order at 6:08 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

No citizens were in attendance.

III. Approve the Minutes of the November 16, 2020 Regular Meeting

A motion was made by Randy Moon, seconded by Norman Patten, to approve the minutes of the November 16, 2020 Regular meeting. The motion was approved unanimously.

IV. Discuss and provide feedback to staff, the Planning and Zoning Commission, and City Council regarding an application to revise the Condition Use Permit for winery with the sale of alcoholic beverages for on-premise consumption and to add "indoor and outdoor commercial amusement" [Saviana Winery] on property zoned Old Town Corridor within the Uptown Overlay, and located on the south side of Cooper Street, west of Highway 67 with the approximate address being 316 Cooper Street. Applicant/Property Owner: Julie Denton, Saviana Winery

Cedar Hill City Council approved the sale of alcohol at Saviana Winery in May 2020. The applicant requests to amend their CUP to add indoor and outdoor events. In addition to, it is requested to expand their current indoor and outdoor tasting areas. The noise was a concern for the neighbors surrounding the business. The board discussed that the type of entertainment at the location would normally be a single instrument and should not be a disturbance. The definition of acoustic instruments was discussed.

- It was recommended to remove the word "acoustic" from the amendment of the CUP as to not have a limitation.
- It was recommended to remove #10 and #11 from Staff Recommendations of CUP

V. Downtown Complete Streets Update

City Council approved the parking code amendment for Downtown Square on December 8, 2020, which is the CUP site plan for the Lake/Moreno project and the rezoning of the property located at 208 Houston street for the Lavish Tea Room. Phase 2 of the design project was approved on January 12, 2021. The anticipated start schedule for Phase 1 is to be determined.

VI. Staff Reports

- Staff notified the board on an update on the development of the logo for Historic Downtown. Due to the EDC starting a strategic planning process, this plan has moved the timeframe to work with a creative agency. Staff is looking to the fall timeframe to possibly resume working on a logo.
- Four board-member up for renewals: Matthew Chappel, Chelsey Randel, Christopher Haley and Norman Patten. Norman Patten was celebrated for being on the board for 21 years
 - The HDAB renewal process will begin in April 2021.
 - Renewals do not require another interview.
- Board members have requested the use of text reminders for the upcoming meetings. Texts will be sent to the board, but this feature is for reminders only and will not allow conversations that may be perceived in lieu of a quorum. Reminders will be sent around lunch time.
- There is no update on animals or trucks in downtown.

VII. Review Action Items

Agenda items to add at next meeting:

- Discuss sound levels in Historic Downtown.
- Russell will have Public Works Director, Tom Johnson, to discuss animals and trucks in Historic Downtown.
- The next HDAB meeting will be February 22, 2021.

VIII. Adjourn

Hannah Tyler adjourned the meeting at 8:49 PM.

ATTEST:

Christy Harris
CVE Coordinator

Hannah Tyler
Historic Downtown Board Chair

DOWNTOWN COMPLETE STREETS

Way Finding Signage

Monument Sign

Pole Sign

Street Sign

Metal Trussing

Sign insert to be produced by
City Street's Dept.

Stone Caps

Limestone Base

Logo to be installed later

Logo
TBD

