



CODE ENFORCEMENT

285 Uptown Blvd., Cedar Hill, TX 75104
 O. 972.291.5100 Ext. 1090
 F. 972.291.7250

DONATION CONTAINER APPLICATION

Notice to Applicants: Any license issued on the basis of false information shall be revoked.

Applicant Name:
Applicant Business Name:
Applicant Business Address:
Registered 501(c)(3) nonprofit corporation name:
List each Officer Name/Address:
If not 501(c)(3), list form of legal nonprofit entity name:
Name and address of each person owning or having interest:
Property owner name upon which the donation container is placed:
Property owner address:
Property owner phone number:
Description of donation container(s):

In addition to the above information, please provide:

- Proof of Registered 501(c)(3) nonprofit organization;
- Written consent of the owner of the property upon which the donation collection container is located.
- Site plan showing donation collection container(s) location;
- \$100 fee for each donation collection container.

Applicant Signature:	Date:
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DONATION CONTAINER INFORMATION

- Donation collection container(s) shall be located on a premise devoted to nonprofit purposes, public schools and churches are permitted to have up to two (2) containers per parcel of property.
- Donation collection container(s) shall be appropriately located so as not to interfere with visibility triangle(s), on-site vehicle or pedestrian circulation, required setbacks, landscaping, parking, and any other requirements that may have been imposed as part of the site plan approval for the premises, and shall be placed on an improved surface.
- Donation collection container(s) shall be of the type that are enclosed by use of a receiving door and locked so that the contents of the container may not be accessed by anyone other than those responsible for the retrieval of the contents.
- Each donation collection container shall not cover a ground surface area in excess of five feet by five feet (25 sq. ft.), nor be more than six feet in height.
- Donation collection container(s) located in the street yard must be screened from view on the street side of the container.
- Each donation collection container must be emptied periodically of its contents to ensure that it does not overflow to the surrounding area.
- The area around the donation collection container is the responsibility of both the owner of the container and the property owner and must be maintained free of trash, debris, and unwanted items.
- Each donation collection container must have the container owner's name, address and phone number displayed on the container.
- Each donation collection container shall display a current approved sticker provided by the Code Enforcement Department.